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CITY COUNCIL MEETING AGENDA

**MONDAY, SEPTEMBER 14, 2020
COMMUNITY AUDITORIUM
1915 MAIN STREET**

**5:30 PM WORK SESSION JOINT W/PUBLIC ARTS COMMISSION (Murals)
7:00 PM CITY COUNCIL REGULAR MEETING**

NOTICE: VIDEO CONFERENCE MEETINGS & CHANNEL 30 LIVE

COVID-19: Due to the emergency declaration resulting from COVID-19 (Coronavirus disease) and protocols, the City Council is limiting in-person contact and social distancing. The Council work sessions and meetings will be conducted remotely by video conferencing. The public may attend and observe in the Community Auditorium. Social distancing protocols. However, the Council encourages the public to observe the meetings through technology rather than in person. The meetings will be televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming **LIVE Channel 28 & Channel 30** on their website & **LIVE** Streamed on MACC TVCTV **YouTube Channel 30**. Written comments on an item not on the Council Agenda may be submitted by September 14, 2020, 3:00 p.m. via e-mail to: aruggles@forestgrove-or.gov.

PETER B. TRUAX, MAYOR

**Malynda H. Wenzl, Council President
Kristy L. Kottkey, Councilor
Timothy A. Rippe, Councilor**

**Elena Uhing, Councilor
Mariana Valenzuela, Councilor
Adolph "Val" Valfre, Jr., Councilor**

All regular meetings of the City Council are televised live and open to the public and persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

Public Hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

Citizen Communications: Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235.

Meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235, at least 48 hours prior to the meeting.

(PowerPoint Presentation)
Tom Gamble, Parks and Recreation
Director
Colleen Winters, Library Director
Bryan Pohl, Community
Development Director
Jesse VanderZanden, City Manager

5:30

**WORK SESSION JOINT WITH PUBLIC ARTS
COMMISSION: MURALS ON PUBLIC PROPERTY**

The City Council and Public Arts Commission will convene and be video conferencing remotely during the above-noted joint work session. The Council will take no formal action during the work sessions.

6:50

RECESS BREAK

7:00

1. **REGULAR MEETING:**

Call to Order and Roll Call. The City Council will convene and be video conferencing remotely during the regular Council meeting.

2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. *Please sign-in before the meeting on the Citizen Communications form posted in the foyer.* In the interest of time, please limit comments to two minutes. Written comments may be submitted by September 14, 2020, 3:00 p.m. via e-mail to: aruggles@forestgrove-or.gov. Thank you.

3. **CONSENT AGENDA:** See Page 4

4. **ADDITIONS/DELETIONS:**

5. **PRESENTATIONS:**

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| (PowerPoint Presentation) | 7:10 | 5. A. | • <i>Emergency Shelter COVID-19 Response: Summary and Lessons Learned, Kim Marshall, Executive Director, Project Homeless Connect</i> |
| (PowerPoint Presentation) | 7:30 | 5. B. | • <i>Community Impact Grant, Brian Schimmel and Shawn Cardwell, Project Coordinators</i> |
| (PowerPoint Presentation)
Gregory Robertson, Public Works
Director | 7:50 | 5. C. | • <i>Civil Engineering Cooperative Program (CECOP) Internship, Josephine Crofoot</i> |
| (PowerPoint Presentation)
Colleen Winters, Library Director | 8:00 | 5. D. | • <i>Washington County Cooperative Library Services (WCCLS) Proposed Fine-Free Policy</i> |
| (PowerPoint Presentation)
Michael Kinkade, Fire Chief | 8:10 | 5. E. | • <i>COVID-19 Update</i> |

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|---|---------------|--|
| Gregory Robertson, Public Works Director
Jesse VanderZanden, City Manager | 8:15 | 6. <u>INFORMATIONAL PUBLIC HEARING AND RESOLUTION NO. 2020-87 FORMING A SPECIAL IMPROVEMENT DISTRICT, IN ACCORDANCE WITH FOREST GROVE CITY CODE SECTION 151.080 THROUGH SECTION 151.098, FOR CONSTRUCTION OF SEWER MAIN AND INDIVIDUAL SERVICE LATERALS IN 10TH AVENUE FROM ELM STREET TO ITS EASTERLY TERMINUS</u> |
| Dan Riordan, Senior Planner
Bryan Pohl, Community Development Director
Jesse VanderZanden, City Manager | 8:25 | 7. <u>PUBLIC HEARING AND ORDER NO. 2020-03 AMENDING THE FOREST GROVE COMPREHENSIVE PLAN MAP TO RE-DESIGNATE CERTAIN CITY-OWNED PARCELS FROM PUBLIC TO TOWN CENTER TRANSITION AND ONE CITY-OWNED PARCEL FROM PUBLIC TO TOWN CENTER CORE; FILE NO. 311-20-000062-PLNG</u> |
| Dan Riordan, Senior Planner
Bryan Pohl, Community Development Director
Jesse VanderZanden, City Manager | 8:35 | 8. <u>PUBLIC HEARING AND ORDER NO. 2020-04 AMENDING THE FOREST GROVE ZONING MAP TO RE-DESIGNATE CERTAIN CITY-OWNED PARCELS FROM INSTITUTIONAL TO TOWN CENTER TRANSITION; FILE NO. 311-20-000062-PLNG</u> |
| Dan Riordan, Senior Planner
Bryan Pohl, Community Development Director
Jesse VanderZanden, City Manager | 8:40 | 9. <u>RESOLUTION NO. 2020-88 DIRECTING THE CITY MANAGER TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT (IGA) WITH THE OREGON DEPARTMENT OF TRANSPORTATION (ODOT) TO AUTHORIZE CITY FUNDING FOR THE TUALATIN VALLEY HIGHWAY IMPROVEMENT PLAN</u> |
| Peter Truax, Mayor | 8:50
5mins | 10. <u>RESOLUTION NO. 2020-89 AMENDING THE CITY OF FOREST GROVE'S DECLARATION OF STATE OF EMERGENCY, EFFECTIVE MARCH 14, 2020, AT 1:00 P.M., TO BE EXTENDED AND REMAIN IN EFFECT UNTIL 8:00 P.M. ON SEPTEMBER 28, 2020, UNLESS SUPERSEDED SOONER; AMENDING RESOLUTION NO. 2020-86</u> |

City Councilors	8:55	11. <u>CITY COUNCIL COMMUNICATIONS:</u>
Jesse VanderZanden, City Manager	9:05	12. <u>CITY MANAGER'S REPORT:</u>
Peter Truax, Mayor	9:10	13. <u>MAYOR'S REPORT:</u>
	<u>9:15</u>	14. <u>ADJOURNMENT:</u>

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve City Council Joint Work Session Parks and Recreation Commission (Forest Grove Eastside Park Needs Study) Meeting Minutes of July 13, 2020.
 - B. Approve City Council Work Session (Boards/Commissions Assignments) Meeting Minutes of August 10, 2020.
 - C. Approve City Council Regular Meeting Minutes of August 10 13, 2020.
 - D. Accept Committee for Community Involvement Meeting Minutes of March 3, 2020.
 - E. Accept Historic Landmarks Board Meeting Minutes of July 28, 2020.
 - F. Accept Public Arts Commission Meeting Minutes of January 16 and February 8, 2020.
 - G. Community Development Department Monthly Building Activity Report August 2020.
 - H. Accept Resignations Committee for Community Involvement (CCI) (***Charlene Murdock, Term Expiring January 31, 2023; Devon Downeysmith, Term Expiring January 31, 2022, and Ashley Terry, Student Advisor, Term Expiring January 31, 2022***). ***CERTIFICATE OF APPRECIATION***
 - I. Accept Resignation on Historic Landmarks Board (***William (Bill) Youngs, Term Expiring December 31, 2022***). ***CERTIFICATE OF APPRECIATION***
 - J. Historic Landmarks Board's ***2020 Historic Photo Contest Winner: Ashley Roth, "Submission titled "Blank House, Old Stagecoach Stop c. 1858". CERTIFICATE OF PARTICIPATION***